

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE
 OFFICE OF THE ADJUTANT GENERAL
 NORTH CAROLINA NATIONAL GUARD
 HUMAN RESOURCES OFFICE
 4105 REEDY CREEK ROAD
 RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 06-168

OPENING DATE: 9 June 2006

CLOSING DATE: 10 July 2006

ANTICIPATED FILL DATE: 6 Aug 06

AMENDED DATE: 14 June 2006

POSITION TITLE AND NUMBER

Supply Technician
 PDCN 70148000, MD #: 1620-750

UNIT/ACTIVITY AND DUTY LOCATION

United States Property and Fiscal Office
 (USPFO-SO), NCARNG
 Raleigh, North Carolina

GRADE AND SALARY (Includes Locality Pay of 15.57)

GS-2005-07 \$36,068.00 - \$46,886.00 per annum

EMPLOYMENT STATUS

Excepted Service

Changes are in Italics

WHO CAN APPLY: The area of consideration for this announcement is the STATEWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and individuals who are eligible and willing to enlist in the North Carolina National Guard.

HOW TO APPLY: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is **REQUIRED** that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410, to be received not later than the close of business on the above indicated closing date. **NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 EXT. 6172/6431. Faxed or E-mailed copies will not be accepted.**

QUALIFICATION REQUIREMENT: Must have twelve months specialized experience which demonstrates that the applicant has acquired the below listed KSA's.

KNOWLEDGE, SKILLS ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants must address each KSA individually in paragraph format by explaining any civilian and military work experience (*with inclusive dates that reflect twelve months of specialized experience*) that provided that KSA. It is required that this statement be attached to the application. Failure to do so will result in the applicant not being considered for this position. For more information or assistance, call. 1-800-621-4136 EXT. 6172/6431.

1. Knowledge of standard methods of receipt or material order documentation control and material processing.
2. Knowledge of policies and regulations regarding storage space controls, stock location systems, layouts, and storage technique.
3. Knowledge of regulations, and mechanized/statistical techniques in the computation and forecasting of quantitative requirements.
4. Knowledge of regulatory requirements governing the accounting for government property.
5. Ability to research information.

CONDITIONS OF EMPLOYMENT: 1. Occupants of this position must maintain continuous military membership in the North Carolina Army/Air National Guard (NCARNG/NCANG). NCARNG/NCANG status (military grade, MTOE or TDA assignment, MOS/AFSC/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS/AFSC in the NCARNG/NCANG shown under Military Assignment below. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program.

MILITARY ASSIGNMENT: Assignment to a compatible Enlisted position in the NCARNG is mandatory. (CMF 92)

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES: This position is located in the Office of the United States Property & Fiscal Office (USPFO) Office of the Chief, Supply and Services Division. The purpose of this position is to act as the focal point for customer assistance in the resolution of supply and service problems and complaints. Acts as a technical expert in various supply and service areas such as subsistence, ammunition, excess, Petroleum, Oils and Lubricants (POL), turn-in, federal property and related reports of survey. The incumbent must have a total knowledge of the Army National Guard (ARNG) and Department of Army (DA) supply system. Serves as the point of contact for customers with supply and service problems. Identifies and resolves customer complaints such as lost shipments, issue shortages, back orders on priority requisitions, erroneously canceled requisitions, excessive order shipment times, warehouse refusals, etc. Researches such areas as document flow and control, report accuracy, funds utilization, priority management and regulatory compliance. Provides input to supervisors and program managers to correct procedural problems on automation and improve overall operations. Follows up to ensure issues have been resolved to the satisfaction of the customers and supervisor. Analyzes customer complaints for trends or evidence of systemic problems. Recommends corrective action and/or advises the Supply System Analyst of problems requiring in depth systematic analysis. Notifies supervisor of persistent violations of standard procedures. Makes regular contact and visits with other USPFO activities, maintenance activities, supported units, inventory control points, supply activities from other states, and higher headquarters to gather information and resolve supply problems. Supports mobilization mission of logistical support for units mobilizing for federal missions. Performs other related duties as assigned.

ADDITIONAL INSTRUCTIONS: 1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 2. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 3. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date. 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment. 5. If this position becomes permanently funded, the incumbent may convert to a permanent status without competition.

INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974

DISTRIBUTION: A, B, C-3, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1